

QUESTION & ANSWER

March 25, 2026

1. **Timeline to Proceed**
What is your estimated timeline to begin inspection services? – May 1, 2026
2. **Inspection Standard**
Are you currently operating under HQS or NSPIRE-V standards? - HQS
3. **NSPIRE-V Transition**
Do you anticipate transitioning to NSPIRE-V prior to final HUD approval? – Not at this time
4. **Inspection Software**
What software system will be used to collect and manage inspection data in the field? - Yardi
5. **Notification Process**
How are landlords and tenants currently notified of inspections?
 - o USPS
 - o Email
 - o Both -XAdditionally, will notification responsibilities fall under the contractor? – IHA will complete the notification process
6. **Business Hours**
What are your standard business days and hours of operation? – 8:00am to 5:00pm
7. **Administrative Plan Requirements**
Are there any requirements outlined in your Administrative Plan that are **not part of HQS**, but should still be addressed during inspections? -Yes, all windows that open must have a screen
8. **Current Inspection Structure**
Who currently performs your inspections? -Inspections are performed by Internal Staff
 - o Internal staff
 - o ContractorsIf contractors, please specify the company.
9. **Quality Control Clarification**
Can you clarify the statement in the Quality Control section (Page 5):
“shall correct any identified deficiencies or inaccuracies”
 - o Does this refer to report corrections? Yes. This includes correcting any errors in reports as well as addressing repeated inspection-related concerns
10. **Attachment C – HQS Checklist**
Is the HQS Checklist included in Attachment C intended to be: - The attached C is a generic checklist- The intentions is for the inspections to be conducted utilizing the IHA Yardi software system.

- Completed by the inspector during inspections
- Provided as a reference/sample document